

New Hampshire Department of Justice & A New Case Management System



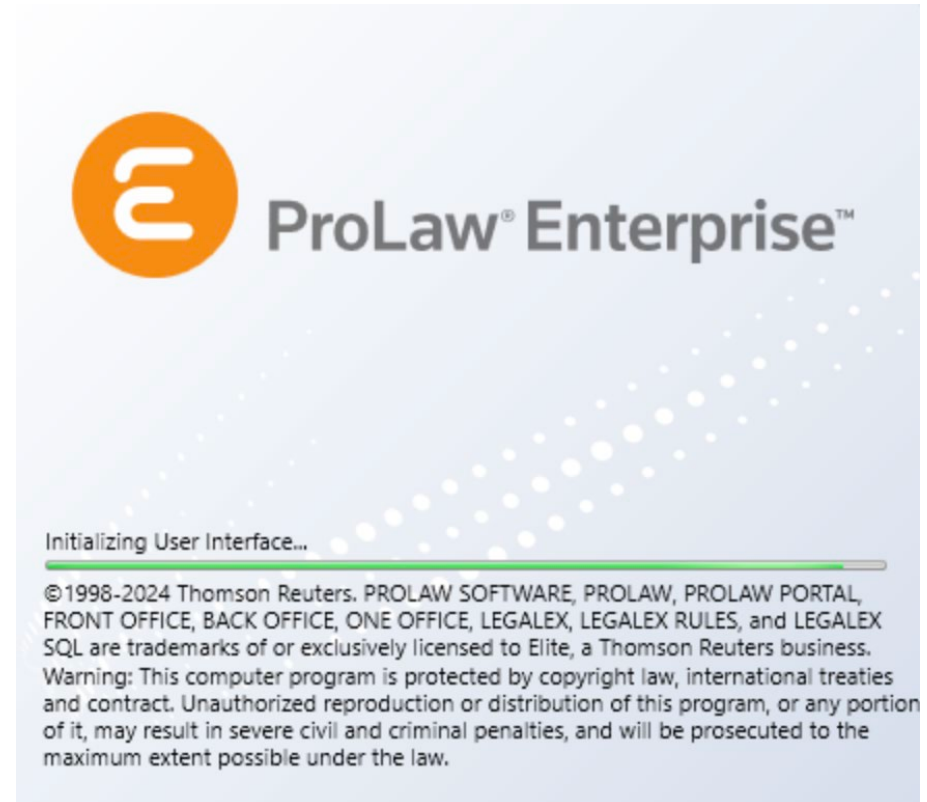
Functions of a Case Management System

- Case management systems (CMS) allow law firms & legal entities to store, access, and edit files and information related to cases.
- CMS interact with a database.
- CMS are the main file cabinet and work environments for DOJ employees.
- CMS include other features, like timekeeping, billing, and reporting.



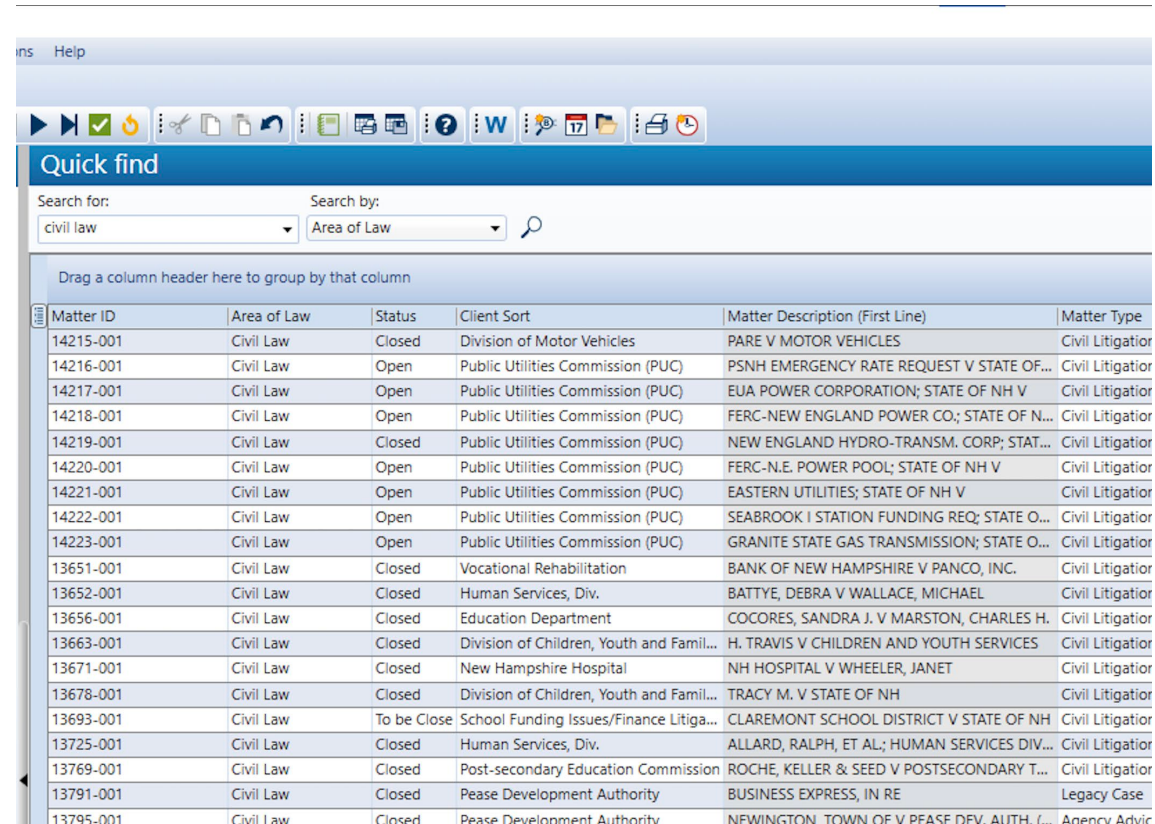
ProLaw: NHDOJ's Case Management System

- NHDOJ acquired ProLaw in 2004 for **\$1.2 Million** (**\$2 million** in 2025).
- Over the last 20 years, NHDOJ has paid for various upgrades to ProLaw.
- Between support, personnel, licenses, and server hardware, DOJ spends **\$400,000** per year on ProLaw.



Why do we need to replace ProLaw?

- **ProLaw is at the end of its lifespan.**
- ProLaw lacks many features that are baseline for modern CMS.
- We could potentially lose some functionality within the year.
- ProLaw doesn't meet new federally-mandated performance standards for our Medicaid Fraud Control Unit.



The screenshot displays the ProLaw software interface. At the top, there is a menu bar with 'ins' and 'Help'. Below it is a toolbar with various icons for navigation and editing. A 'Quick find' section contains a search bar with 'civil law' entered and a dropdown menu set to 'Area of Law'. Below the search bar is a table with the following columns: Matter ID, Area of Law, Status, Client Sort, Matter Description (First Line), and Matter Type. The table contains 20 rows of data, including cases like '14215-001 PARE V MOTOR VEHICLES' and '13795-001 NEWINGTON TOWN OF V PEASE DEV. AUTH. ...'.

Matter ID	Area of Law	Status	Client Sort	Matter Description (First Line)	Matter Type
14215-001	Civil Law	Closed	Division of Motor Vehicles	PARE V MOTOR VEHICLES	Civil Litigator
14216-001	Civil Law	Open	Public Utilities Commission (PUC)	PSNH EMERGENCY RATE REQUEST V STATE OF...	Civil Litigator
14217-001	Civil Law	Open	Public Utilities Commission (PUC)	EUA POWER CORPORATION; STATE OF NH V	Civil Litigator
14218-001	Civil Law	Open	Public Utilities Commission (PUC)	FERC-NEW ENGLAND POWER CO.; STATE OF N...	Civil Litigator
14219-001	Civil Law	Closed	Public Utilities Commission (PUC)	NEW ENGLAND HYDRO-TRANSM. CORP; STAT...	Civil Litigator
14220-001	Civil Law	Open	Public Utilities Commission (PUC)	FERC-N.E. POWER POOL; STATE OF NH V	Civil Litigator
14221-001	Civil Law	Open	Public Utilities Commission (PUC)	EASTERN UTILITIES; STATE OF NH V	Civil Litigator
14222-001	Civil Law	Open	Public Utilities Commission (PUC)	SEABROOK I STATION FUNDING REQ; STATE O...	Civil Litigator
14223-001	Civil Law	Open	Public Utilities Commission (PUC)	GRANITE STATE GAS TRANSMISSION; STATE O...	Civil Litigator
13651-001	Civil Law	Closed	Vocational Rehabilitation	BANK OF NEW HAMPSHIRE V PANCO, INC.	Civil Litigator
13652-001	Civil Law	Closed	Human Services, Div.	BATTYE, DEBRA V WALLACE, MICHAEL	Civil Litigator
13656-001	Civil Law	Closed	Education Department	COCORES, SANDRA J. V MARSTON, CHARLES H.	Civil Litigator
13663-001	Civil Law	Closed	Division of Children, Youth and Famil...	H. TRAVIS V CHILDREN AND YOUTH SERVICES	Civil Litigator
13671-001	Civil Law	Closed	New Hampshire Hospital	NH HOSPITAL V WHEELER, JANET	Civil Litigator
13678-001	Civil Law	Closed	Division of Children, Youth and Famil...	TRACY M. V STATE OF NH	Civil Litigator
13693-001	Civil Law	To be Close	School Funding Issues/Finance Litiga...	CLAREMONT SCHOOL DISTRICT V STATE OF NH	Civil Litigator
13725-001	Civil Law	Closed	Human Services, Div.	ALLARD, RALPH, ET AL; HUMAN SERVICES DIV...	Civil Litigator
13769-001	Civil Law	Closed	Post-secondary Education Commission	ROCHE, KELLER & SEED V POSTSECONDARY T...	Civil Litigator
13791-001	Civil Law	Closed	Pease Development Authority	BUSINESS EXPRESS, IN RE	Legacy Case
13795-001	Civil Law	Closed	Pease Development Authority	NEWINGTON TOWN OF V PEASE DEV. AUTH. (...)	Agency Advic

The Benefits of a New CMS



Increased workflow efficiency for DOJ employees.



Streamlined database security.



Potential to cut other software from our budget.

The Cost of a New CMS

- The DOJ estimates **\$2.2 million** for a completely new cloud-based CMS; this includes initial implementation, and three years of start-up support. This would also include a database transfer of 21 years of case history.
- This also includes:
 - Customization
 - Testing
 - Cloud Storage
 - Training
 - Maintenance
 - User Licenses
- This is consistent with what other state AG's offices have paid for their CMS.
- The **\$2.2 million** figure would include the first 2-3 years of maintenance and data storage.